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4 **NEW ENGLAND REGIONAL GENEALOGICAL CONSORTIUM, INC.**

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6 **BYLAWS**

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8 **ARTICLE I - NAME**

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10 The name of this organization shall be: NEW ENGLAND REGIONAL GENEALOGICAL  
11 CONSORTIUM Inc., an association<sup>6</sup> of genealogical societies operating as a non-profit  
12 educational organization, hereinafter known as NERGC<sup>2</sup>.  
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14 **ARTICLE II - OBJECTIVES**

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16 The objectives of NERGC<sup>2</sup> shall be:

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18 1. To promote an interest in genealogy,  
19 2. To promote skills and a level of expertise of genealogists through sponsorship of  
20 educational conferences and other periodic educational activities as the Board may  
21 determine,  
22 3. To promote harmony and cooperation among genealogical societies,  
23 4. To promote adherence to accepted standards for the use and care of genealogical  
24 records.  
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26 **ARTICLE III - MEMBERSHIP**

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28 Section A: Charter Members

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30 1. The Charter Members of NERGC<sup>2</sup> are:  
31 Acadian Cultural Society, American Canadian Genealogical Society, Inc.,  
32 American-French Genealogical Society, American Portuguese Genealogical  
33 and Historical Society, Inc., Cape Cod Genealogical Society, Central  
34 Massachusetts Genealogical Society, Connecticut Ancestry Society, Inc.,  
35 Connecticut Society of Genealogists, Inc., Essex Society of Genealogists, Inc.,  
36 Falmouth Genealogical Society, Inc., Federation of Genealogical Societies, Inc.,  
37 French Canadian Genealogical Society of Connecticut, Genealogical  
38 Roundtable, Genealogical Society of Vermont, Higgins Armory Museum,  
39 Maine Genealogical Society, Massachusetts Genealogical Council,  
40 Massachusetts Society of Genealogists, Inc., New England Historic  
41 Genealogical Society, New Hampshire Society of Genealogists, Plymouth  
42 County Genealogists, Inc., Polish Genealogical Society of Connecticut, Inc.,

43 Rhode Island Genealogical Society, Inc., South Shore Genealogical Society,  
44 TIARA - The Irish Ancestral Research Association, Inc.

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46 Section B: Sustaining Members<sup>2</sup>

47 Sustaining Members are those member societies who have participated in at  
48 least the last four (4) conferences of NERGC<sup>2</sup> and are participating in the present  
49 conference planning. These societies have abided by NERGC<sup>2</sup> guidelines for  
50 conference participation. They shall become Sustaining Members after the member  
51 society's Board of Directors approves the status. Sustaining Members shall be subject  
52 to the same regulations as Charter Members.

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56 Section C: Associate Members<sup>2</sup>

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58 Associate members are those societies who are participating in the present  
59 conference and are not Sustaining, Charter Members or Governmental Affiliate Members.<sup>4</sup>

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61 Section D: Governmental Affiliates<sup>3</sup>

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63 Governmental Affiliates are those Federal, State or Local entities which cannot  
64 absorb a loss. A Governmental Affiliate's participation agreement shall exclude the loss and  
65 withdrawal clauses and may have other adjustments as approved by the delegates.

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67 **ARTICLE IV - MEETINGS**

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69 Section A: Meetings

70 There shall be an annual meeting of the Members in June of each year. Additional  
71 meetings shall be determined by the Board.

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73 Section B: Special Meetings

74 Special meetings of NERGC<sup>2</sup> may be called by the President, the Board of Directors,  
75 or upon written request of ten (10)<sup>5</sup> Member societies. Written notice, which shall  
76 state the purpose of the special meeting, shall be mailed to all members at least ten (10)  
77 days prior to the said meeting. No business other than that stated in the call to the  
78 Special Meeting shall be conducted.

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80 Section C: Quorum

81 Representatives from twelve (12)<sup>5</sup> Member Societies shall constitute a quorum.

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83 **ARTICLE V- OFFICERS**

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Section A:

The officers of NERGC<sup>2</sup> shall be: President, Vice President, Secretary and Treasurer and Assistant to the Treasurer.<sup>4</sup>

Section B: Election of Officers

Officers shall be elected at the annual meeting as follows:

1. President and Treasurer to be elected in odd numbered years.
2. Vice President, Secretary and Assistant to the Treasurer<sup>4</sup> to be elected in even numbered years.

Section C: Term of Office

1. Officers shall be elected for two year terms and take office at the close of the annual meeting in the year in which elected. No officer may serve more than two consecutive terms (four years) in any one office. No individual may serve as an officer for more than six (6) consecutive years.

2. An officer may be suspended or removed by a vote of a majority of directors then in office at any meeting duly called. An officer may resign by delivering a letter of resignation to the president or secretary of the Organization, to a meeting of the members, or to the Organization at its principal office. Such resignation shall be effective upon receipt unless the letter otherwise so states.

Section D: Duties of the Officers

1. President

The president shall be the chief executive officer of NERGC<sup>2</sup> and, subject to the control of the directors, shall have general charge and supervision of the affairs of NERGC<sup>2</sup>. The president shall preside at all meetings of the members and at all meetings of the directors. The president shall denote additional duties of the officers as needed and may appoint committees as the president deems appropriate. The president may not delegate any powers of the directors without the consent of the directors.

2. Vice-President

The vice-president shall have such duties and powers as the directors or the president may determine. The vice-president shall have and may exercise all the powers and duties of the president during the absence of the president or in the event of the president's inability to act.

3. Treasurer

129 The treasurer shall be the chief financial officer and the chief accounting officer  
130 of NERGC<sup>2</sup>. The treasurer shall be in charge of the Organization's financial  
131 affairs, funds, securities and valuable papers and shall keep full and accurate  
132 records thereof. The treasurer shall have such other duties and powers as  
133 designated by the directors or the president. The treasurer shall also be in  
134 charge of NERGC<sup>2</sup>'s books of account, accounting records and of its  
135 accounting procedures. The Treasurer shall be bonded and be subject to audit  
136 at least once each conference cycle.<sup>4</sup>

137  
138 4. Secretary

139 The secretary shall record and maintain records of all proceedings of NERGC<sup>2</sup>  
140 and of the Directors: keep a complete register of all members, directors and  
141 officers and the address of each: send out notices and agendas at least thirty  
142 (30) days in advance of a meeting and perform such other secretarial duties of  
143 NERGC<sup>2</sup> as designated by the directors or the president. If the secretary is  
144 absent from any meeting of the members or of the directors a temporary  
145 secretary chosen at the meeting shall exercise the duties of the secretary at the  
146 meeting.

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148 5. Assistant to the Treasurer<sup>4</sup>

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150 The Assistant to the Treasurer shall be empowered to perform all the duties herein  
151 assigned to the Treasurer, but priority of responsibility for the performance of these  
152 duties shall reside with the Treasurer. The Assistant to the Treasurer shall be  
153 bonded and shall be subject to audit at least once each conference cycle.

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155 6. Past President

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157 The immediate Past President shall serve as a Consultant to the Board of Directors  
158 until the next Annual Meeting.<sup>5</sup>

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162 **ARTICLE VI - BOARD OF DIRECTORS**

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164 Section A: The Board of Directors shall consist of the officers of NERGC<sup>2</sup>, three (3)  
165 additional directors elected by the<sup>5</sup> Member Societies, and the immediate Past  
166 President<sup>5</sup> at the annual meeting. The additional directors shall be elected to  
167 serve three (3) year terms. At the first election one director each for a three (3)  
168 year, two (2) year and one (1) year term. One director shall be elected in each  
169 subsequent year to serve a three (3) year term.

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Section B: Any vacancy occurring on the Board of Directors with the exception of the president or Past President<sup>5</sup> may be filled to the end of the vacancy term by a majority vote of the remaining members of the Board.

Section C: The Board of Directors shall transact the business of NERGC<sup>2</sup> between general meetings and direct committees.

Section D: Four (4) members of the Board of Directors shall constitute a quorum.

**ARTICLE VII – WITHDRAWAL GUIDELINES<sup>2</sup>**

Any Charter or Sustaining Member of NERGC may withdraw from NERGC up to ninety (90) days after the last day of the present conference being conducted provided that the member indicate in writing its intention to withdraw. It is understood that withdrawal from NERGC will not include the withdrawal of seed money the Charter member or Sustaining Member has provided to NERGC for the purpose of preparing for subsequent conferences.

**ARTICLE VIII - STANDING AND SPECIAL COMMITTEES**

Section A: Standing Committees

1. The Standing Committees of NERGC<sup>2</sup> shall be: the Conference Planning Committee and the Nominating Committee. The responsibilities of the Conference Planning Committee and the Nominating Committee shall be governed by the Standing Rules.
2. Special committees may be appointed by the president or the board as needed.

**ARTICLE IX- PERSONAL LIABILITY**

The members, directors and officers of NERGC<sup>2</sup> shall not be liable for any debt, liability or obligation of the organization.

**ARTICLE X - PARLIAMENTARY AUTHORITY**

The rules contained in Robert’s Rules of Order, Newly Revised shall govern NERGC<sup>2</sup> in all cases in which they are applicable, and which are not inconsistent with these Bylaws and any Standing Rules.

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**ARTICLE XI - DISSOLUTION OF SOCIETY**

Section A: If the Board of Directors concludes that NERGC<sup>2</sup> can no longer continue to function, a special meeting of the membership shall be called. The Board shall send to all members a notice of the date, time and location of the meeting and an explanation of the proposed actions no later than four (4) weeks prior to the proposed meeting.

Section B: If dissolution is approved by at least two-thirds (2/3) of the members present and voting at the above stated meeting, the Board shall make provision for the payment of all debts and/or obligations of NERGC<sup>2</sup>. Any remaining assets shall be distributed equally among participating member

**ARTICLE XII- AMENDMENTS<sup>1</sup>**

Section A: These Bylaws may be amended at any regular meeting of the Organization by a two-thirds (2/3) vote of those present provided that the amendment(s) has been submitted in writing by any delegate to the Board of Directors and the delegates at a prior membership meeting, and sent to all members at least thirty (30) days prior to the proposed vote on the amendment(s).

Section B: Standing Rules. The Standing Rules shall be amended by a majority vote of the Board of Directors and delegates when given advance written notice of 30 days.<sup>4</sup> A roll call vote by society may be requested on any issue brought before the delegates. Only Member Societies participating in the present conference cycle shall vote on issues directly relating to that conference. All societies shall vote on NERGC organizational issues.<sup>5</sup>

**Standing Rules:**

**ARTICLE I REPRESENTATION AT MEETINGS OF NERGC**

A. On all matters brought before NERGC<sup>2</sup> each participating society shall have one (1) vote.

B. Each participating society shall designate two (2) delegates empowered to cast the society's vote. Delegates are encouraged to attend all announced meetings. The Board of Directors recommends that one of the delegates from each society be designated to serve for one full conference cycle (2 years).

**ARTICLE II STANDING COMMITTEES**

254 A. Nominating Committee

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256 1. The Nominating Committee shall consist of three (3) members elected at the  
257 Annual Meeting to propose a slate of officers at the next annual meeting in accordance  
258 with the Bylaws Article V, Section B; Section C, 1 and Article VI, Section A.

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260 B. Conference Planning Committee

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262 1. The Conference Planning Committee shall consist of the Conference Planning  
263 Committee Chairperson and the following sub-committees:

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Program (speakers)

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Publicity

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Brochure - design, printing, distribution

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Registration

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Vendors

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Syllabus

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Syllabus Advertising

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and such other sub-committees as may be necessary

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273 2. The Conference Planning Committee Chairperson shall be elected at the Annual  
274 Meeting in June two years in advance of a scheduled conference. (example Chair for  
275 April 1997 conference to be elected in June 1995. Chair for October 1998 conference  
276 elected in June 1996, Chair for April 2000 conference elected in June 1998).

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278 3. The Chairperson of the Conference Planning Committee shall report to the Board of  
279 Directors prior to finalizing any decisions.

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281 4. Chairperson of the Conference Planning Sub-Committee shall report to the  
282 Conference Planning Chairperson.

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284 5. All financial decisions require prior approval of the Board of Directors.

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286 6. The Board of Directors or their designee shall select the facility for each conference  
287 prior to the election of the chairperson of the conference planning committee.

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7. Seed Money <sup>2</sup>

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294 Section A: All Charter and Sustaining Members will retain in NERGC's bank  
295 account, on deposit, funds for the planning of the next conference and the  
296 payment of associated expenses approved by the Board of Directors. That amount  
297 will be determined by the Board of Directors and voted upon by the delegates of  
298 NERGC.

299 Associate members and Governmental Affiliates will pay the required  
300 conference participation fee for NERGC's next conference when they have signed  
301 their respective participation agreement.<sup>4</sup>  
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303 Section B:<sup>4</sup> Administrative Costs of NERGC include fixed operational items such  
304 as insurance, postage, bonding of the Treasurer and Assistant to the Treasurer, any  
305 Awards and other administrative items. The administrative costs will be assessed  
306 as part of the participation fee.  
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### 310 ARTICLE III PARTICIPATION AGREEMENT<sup>4</sup>

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312 The Board of Directors shall approve a Participation Agreement prepared by  
313 the Conference Chairperson(s) for each conference. Such agreement shall be  
314 presented to the delegates for explanation and will be ready for each organization's  
315 approval so that signed agreements can be returned in timely fashion prior to the next  
316 conference.  
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318 The Participation Agreement shall include language which shall define timely  
319 settlement between NERGC and the PARTICIPATING SOCIETY on costs, gains or  
320 losses, of the conference.  
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322 (1. Changes adopted on 30 June 2001. 2. Changes adopted May 31, 2003. 3. Change adopted October 2,  
323 2004. 4. Changes adopted June 25,2005. 5. Changes adopted April 8, 2006. 6. Change adopted December 3,  
324 2005.  
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